



# MONTANA LEGISLATIVE BRANCH

## Legislative Fiscal Division

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Legislative Fiscal Analyst  
CLAYTON SCHENCK

DATE: September 21, 2005

TO: Members of the Legislative Finance Committee

FROM: Barbara Smith, Associate Fiscal Analyst

RE: Performance Management Update

The performance management project is underway. In conjunction with Fish, Wildlife and Parks, a multi-functional worksheet has been developed to collect the information needed to measure the success of implementing two regional investigator positions. During the development, FWP solicited comments from management and field staff as to the usability of the document, the type of data needed and the measurement criteria. The agency was able to establish agreed upon measurements with data already slated to be collected. In addition, the agency was overwhelmingly agreeable when informed that this reporting system would replace the traditional written report.

The agreed upon worksheet provides a project sheet detailing the project, a reporting sheet to allow the agency to directly enter the reporting data, a sheet to record comments between LFD and FWP and the summary sheet. To simplify the report for legislators, the project sheet and the summary sheet will be combined into a two-page document to provide the information and conclusions in a simple format. A copy is attached for reference.

The next step of the project is to establish similar reporting functions for the recruitment project for the Veteran's Home in the Department of Public Health and Human Services and the information technology project in the Judiciary. Our goal is to utilize a standard project sheet to establish consistent information for all projects, and keep reports to a two-page format.